
BOARD OF DIRECTORS

Annual General Meeting

Agenda

Meeting: Annual General Meeting **Date:** Thursday, 17 October 2024

Meeting No.: 01/2024 **Time:** 4.30pm

Chair: Phil Drummond **Venue:** Boardroom, Morwell office

Board Members In Attendance:

Phil Drummond	Board Director/Chair
Leisa Harper	Board Director/Secretary
Edwin Vandenberg	Board Director/Acting Treasurer
Emma Vandenberg	Board Director
Gary Dore	Board Director
Jo Harris	Board Director
Kate Yeowart	Board Director

Apologies:

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In Attendance (in person):

Jenelle Henry	Chief Executive Officer
Wendy Matthews	General Manager
Debbie Lee	Operations Manager
Nicky Levey	Support Coordination Manager
Lora Moulton	Executive Assistant & Minute Taker

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In Attendance (via Microsoft Teams):

Colin Matthies	Victoria Kee
Lisa Kuhne	Shirley Cowling
Megan Mathisen	
Tiana Arnold	

Agenda No.	Subject
1.	<p>Official Acknowledgement <i>Presented by Phi Drummond</i></p> <p><u>Acknowledgement</u> I acknowledge the traditional custodians of the land we are meeting on today, the Gunnai Kurnai people, and pay my respects to their Elders, past present and emerging.</p> <p><u>Housekeeping</u> Restrooms are located at the back of the building, adjacent to the kitchen area.</p> <p><u>Apologies</u> Members: Debbra O'Keefe, Thelma Kingwell Staff: Andrea McVicar, Ben Munro, Jemma Dowling, Lisa Patching, Louise Walsh, Shay Pitt, Vannessa Estigarribia</p> <p><u>Confirmation Of Previous Minutes</u> Motion: That the minutes of the previous Annual General Meeting, held on Thursday, 19 October 2023, be accepted (see attached). Moved: Choose an item. Seconded: Choose an item.</p>
2.	<p>Welcome <i>Presented by Phil Drummond</i></p>

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3.	Chairpersons Report <i>Presented by Phil Drummond</i>
4.	Chief Executive Officer Report <i>Presented by Jenelle Henry</i>
5.	Financial Report <i>Presented by Edwin Vandenberg</i> Motion: That the annual financial report for the year ended 30 June 2024, be accepted (see attached). Moved: Seconded:
6.	Appointment Of Positions <i>Presented by Jenelle Henry</i> <ul style="list-style-type: none"> • Nominations • Elections
7.	Presentations <i>Presented by Jenelle Henry</i> <ul style="list-style-type: none"> • Years Of Service • Volunteer Appreciation • Board Service Awards • Life Membership
8.	Wrap Up & Close Annual General Meeting <i>Presented by Phil Drummond</i>

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Meeting Closed	
Date:	_____
Time:	_____
Chair:	Phil Drummond
Signature:	_____
Date signed:	_____